One-time Public Scholarship

Application criteria

The Faculty Scholarship Committee (hereinafter: Committee) of the Faculty of Social Sciences of Eötvös Loránd University (hereinafter: ELTE) is established pursuant to the provisions of Act CCIV of 2011 on National Higher Education, Article 85/C.ac), Act No.), § 10 (4) and § 96 (6) and § 103 of the Student Requirements Code, the University is inviting applications for a one-off public scholarship for the semester 2026/27/1.

I. Aim of the application

To award scholarships to students of the Faculty who have made an outstanding contribution to the public life of the university, going beyond the curricular requirements.

Our faculty uses a post-grant funding scheme, so only participation in programmes and events that have already been implemented can be rewarded. You can apply for maximum 3 months going back!

II. Eligible applicants:

All students of ELTE Faculty of Social Sciences who are enrolled in full- and daytime, active higher education, bachelor's and master's education, or uniform, undivided education and study in a state-subsidized form, or who started their studies in the given major and based on the number of semesters they started, they would be entitled to participate in state-supported training, and also those who are fee-paying students.

III. Activities to be considered in the assessment and the required documents:

- Volunteer activities assisting at Faculty events of the Faculty of Social Sciences (TáTK)
- Participation in the bodies specified in the Articles of Association of the TáTK Student Union
- Holding an office in student self-organized groups and other student organizations

Activities involving a specified remuneration:

- Membership in the Delegates' Assembly
- HEAD Vice-President or Coordinator positions
- Leadership positions in student self-organized groups
- Other activities classified into this category by the Committee on Student Affairs and Benefits (KÖB)

Required documentation: A document issued by the "supervisor" of the activity, bearing a signature and stamp or authenticated electronically.

Activities not involving a specified remuneration:

- Volunteer activities assisting at Faculty events of the Faculty of Social Sciences (TáTK)
- Other outstanding extracurricular activities carried out at the University that go beyond the requirements of the curriculum

Required documentation: A document issued by the "supervisor" of the activity, bearing a signature and stamp or authenticated electronically, **AND** a report of at least half a page written by the applicant describing the activity they carried out and addressing the criteria taken into consideration during the evaluation.

<u>Non remunerated activity:</u>

- scientific activity
- artistic activity
- sports activities
- activity already rewarded in the semester

Criteria to be considered in the assessment:

- proportionality in relation to other public scholarships
- the time spent on the task, the energy invested
- the responsibility of the task
- the impact of the activity, the student base reached

IV. Amount of aid

In the case of a public scholarship (Art. 103(7) of the HKR), the amount of the scholarship must not exceed 200% of the student's applicable student allowance at the time the amount is awarded.

V. Application submission and deadline

The interface for submitting applications is the **NEPTUN** system, under **ADMINISTRATION** in the **REQUESTS** tab. This is the interface where you must fill in the form with the relevant information (Title of the activity, duration, and a brief description) and attach the supporting documents indicated in point III of the application.

Start of the application period: 7th of September, 8:00
Deadline for submission of applications: 18th of September, 18:00

Start of the application period: 18th of September, 18:00
Deadline for submission of applications: 16th of October, 18:00

Start of the application period: 16th of October, 18:00
Deadline for submission of applications: 20th of November, 18:00

Start of the application period: 20th of November, 18:00
Deadline for submission of applications: 11th December, 18:00

VI. Rules for making up for shortfalls

1. You can only make up a shortfall **once during the** application period!
2. A deficiency may only be rectified if the applicant was returned a first-round application with the deficiencies indicated.

3. Failure to remedy these deficiencies will result in the Committee's decision to evaluate the incomplete application in accordance with the call for proposals.
4. If the application is rejected, no replacement is possible.
5. **Failure to comply with the deadline will result in an ineligibility.**

VII. Appeal

Appeals against the decision may be lodged **within 15 days** of the date on which the decision is communicated to the student (or otherwise comes to the student's attention). The appeal must be sent to **hjb@kancellaria.elte.hu**, marked „***Hallgatói Jogorvoslati Bizottság részére***". The Student Legal Remedies Committee's remit is limited exclusively to remedying violations of law affecting students and decisions contrary to the University's regulations. As a body acting at second instance, the Student Legal Remedies Committee may not exercise discretion on grounds of equity and does not decide on requests for equitable consideration.

The appeal must contain the following mandatory information: **the student's name, Neptun code, residential address, email address, name of their faculty, and the identification number of the decision against which the student wishes to seek legal remedy**.

The appeal must specify which provision or part of the first-instance decision the student contests. In addition, the student must submit a specific request stating **to what extent and for what reasons** they ask the Committee to amend the contested provision or part of the first-instance decision.

The Student Legal Remedies Committee will communicate its decision to the student **via the Neptun Unified Study System**. The decision can be accessed under **Studies → Progress → Transcript → Official Entries**.

VIII. Exclusionary reasons for submitting an application

1. Students who have **already received** other support or scholarships for the **same activity** may not submit an application.
2. Any person whose activity date is more than **3 months after** the application date.
3. Activities that have not yet taken place at the time of application will only take place afterwards.

IX. Relevant documents

1. For certified documents, the Committee will only accept electronic documents in **PDF, JPG, JPEG** and **PNG** formats, e.g. doc, docx will NOT be accepted.
2. Documents validated with a **signature** and **seal are** only acceptable if the signature and seal attesting to authenticity are on the document and are **clearly visible and redible** on the electronic document.
3. A document authenticated by an electronic signature shall only be accepted if the electronic signature attesting to its authenticity is clearly visible on the document and can be unequivocally identified as belonging to the body or person issuing the certification.
4. Multi-page documents are only valid **once all pages have been uploaded.**
5. For documents in a language other than Hungarian, a **translation** by the applicant or a professional translator must be uploaded along with the document.
6. **We would like to draw the attention of all applicants to the fact that false disclosure of data may result in disciplinary proceedings being initiated!**

X. Contact

For further information and questions about the application, please contact us at **gazdasag@tatkhok.elte.hu** or at **szocialis@tatkhok.elte.hu.**

Faculty Scholarship Committee
ELTE TáTK
2026